

REQUEST FOR CITY COUNCIL ACTION

City Council Meeting of 2/1/2010

Agenda Item: "K" - New Business

Originating Department:
Parks and Recreation

Subject:
**Woodland Reserve Greenway Master Plan,
Contract Approval**

Action Requested:
Motion

Council Goal:
Improve mobility and infrastructure

Include Cover Sheet: ☐

Legal: Item Reviewed by Legal Counsel

Executive Summary:

The Woodland Reserve Greenway is a 108 acre greenway surrounding 4-Mile Creek which in this area has a watershed of 24,400 acres. Woodland Reserve Greenway is in the northern city limits with the natural area beginning at NE 36th Street and continuing north to NE 54th Street. The greenway is very linear with the following major elements:

- Outdoor Education Center
- Small "mini park" located east of the Outdoor Education Center
- Woodland Reserve Trail along west side of 4-Mile Creek (36th to 47th)
- Limited other trail connections
- 4-Mile Creek
- Natural prairie area

In October 2009, Directors from the Parks & Recreation, Municipal Utilities and Planning Departments interviewed three firms for the purpose of creating a master plan for this greenway. The interview team chose Wenk Associates out of Denver, Colorado. Wenk will be partnering with Nilles Associates of Ankeny. The master plan effort will focus on the following components:

- Floodplain Protection/Stream Buffering
- Storm Water Management Best Practices
- Natural Area Restoration & Protection
- Development of Prairie
- Park Planning of the area, including the Outdoor Education Center

The Master Plan process will begin this spring and conclude sometime in the fall of 2010. Upon completion of the plan, it will be incorporated into the Capital Improvement Plan for development in a multi-year, phased approach. The total fee that will be paid to Wenk will be based on an "hourly, not to exceed amount". The base fee is \$92,140 maximum with a maximum of \$10,500 in reimbursable expenses.

Fiscal Impact: Yes ☒ No ☐

The base fee is a maximum of \$92,140 plus reimbursables. Funds are budgeted within the Capital Improvement Program (\$50,000) and the Municipal Utilities General Operating Budget (\$50,000).

City Manager's Recommendation:

Approve the contract with Wenk Associates, Denver Colorado, for the Woodland Reserve Greenway Master Plan and authorize the Mayor to sign the contract.

Previous Council/Commission/Board Action(s):

NA

Public Outreach Efforts:

The Master Plan process will involve neighborhood stakeholders and other interest groups.

Action 1:

Consider MOTION to approve a Scope of Services Contract with Wenk Associates, Denver, Colorado, for the Woodland Reserve Greenway Master Plan and authorize Mayor to execute said contract.

Action 2:
N/A
Action 3:
N/A
Action 4:
N/A
Action 5:
N/A